

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

Tuesday, September 12, 2006

10:00 a.m.

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	John W. Driedger	Councillor
	Peter Braun	Councillor
	Stuart Watson	Councillor
	Lisa Wardley	Councillor
	Willy Neudorf	Councillor
	Jim Thompson	Councillor
	Greg Newman	Councillor
ABSENT:	Walter Sarapuk	Deputy Reeve
	Ed Froese	Councillor
ALSO PRESENT:	William Kostiw	Chief Administrative Officer
	Youlia Whittleton	Director of Corporate Services
	John Klassen	Utilities/Acting Roads Supervisor
	Paul Driedger	Supervisor of Emergency & Enforcement Services
	Eva Schmidt	Supervisor of Planning
	Carol Gabriel	Executive Assistant

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, September 12, 2006 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 06-588 MOVED by Councillor Driedger

That the agenda be adopted as amended with the addition of:

9. e) Bylaw 606/06 Land Use Bylaw Amendment

10. c) 44th Avenue – Fort Vermilion

10. d) Wadlin Lake

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES: 3. a) Minutes of the August 23, 2006 Regular Council Meeting**

MOTION 06-589 **MOVED** by Councillor Braun

That the minutes of the August 23, 2006 Regular Council Meeting be adopted as presented.

CARRIED

BUSINESS ARISING

OUT OF THE MINUTES: **4. a) Request to Waive a Fire Invoice**

MOTION 06-590 **MOVED** by Councillor Newman

That the request to waive a fire invoice be tabled pending further information.

CARRIED

4. b) Transportation Logistics for Oil & Gas Development & Northern Industry

MOTION 06-591 **MOVED** by Councillor Newman

That a Council member attend the Transportation Logistics for Oil & Gas Development & Northern Industry trade show on September 18- 20, 2006.

CARRIED

DELEGATIONS: **5. a) No items**

GENERAL REPORTS: **6. a) Action List**

MOTION 06-592 **MOVED** by Councillor Braun

That the Action List be received as information.

CARRIED

PUBLIC HEARINGS: **7. a) Bylaw 560/06 Lane Closure
Plan 952-3371, Block 11, Lots 12 & 13 (La Crete)**

Reeve Neufeld called the public hearing for Bylaw 560/06 to order at 10:36 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw

560/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Lane Closure Bylaw. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on March 7, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Lane Closure Bylaw. Discussion regarding right-of-way/easements.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 560/06. Planning Supervisor Schmidt answered that no submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 560/06. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 560/06 at 10:41 a.m.

MOTION 06-593

MOVED by Councillor Newman

That second reading be given to Bylaw 560/06 being a lane closure bylaw to close a portion of lane adjacent to the east boundary of Lots 12, 13 and 14, Block 11, Plan 952-3371.

CARRIED

MOTION 06-594

MOVED by Councillor Thompson

That third reading be given to Bylaw 560/06 being a lane closure bylaw to close a portion of lane adjacent to the east boundary of Lots 12, 13 and 14, Block 11, Plan 952-3371.

CARRIED

7. b) Bylaw 593/06 - Land Use Bylaw Amendment to Rezone Hamlet of La Crete Boundary Expansion from Agricultural District (A1) to Urban Reserve "UR"

Reeve Neufeld called the public hearing for Bylaw 593/06 to

order at 10:41 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 593/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on August 9, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 593/06. Planning Supervisor Schmidt answered that no submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 593/06. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 593/06 at 10:46 a.m.

MOTION 06-595

MOVED by Councillor Neudorf

That second reading be given to Bylaw 593/06 being a Land Use Bylaw Amendment to rezone the following properties from Agricultural District 1 (A1) to Urban Reserve "UR":

SW 3-106-15-W5M	NE 8-106-15-W5M
SE 4-106-15-W5M	SE 17-106-15-W5M
SW 4-106-15-W5M	SW 11-106-15-W5M
SE 5-106-15-W5M	SE 11-106-15-W5M
NE 5-106-15-W5M	NE 2-106-15-W5M
SE 8-106-15-W5M	NW 2-106-15-W5M

CARRIED

MOTION 06-596

MOVED by Councillor Driedger

That third reading be given to Bylaw 593/06 being a Land Use

Bylaw Amendment to rezone the following properties from Agricultural District 1 (A1) to Urban Reserve "UR":

SW 3-106-15-W5M	NE 8-106-15-W5M
SE 4-106-15-W5M	SE 17-106-15-W5M
SW 4-106-15-W5M	SW 11-106-15-W5M
SE 5-106-15-W5M	SE 11-106-15-W5M
NE 5-106-15-W5M	NE 2-106-15-W5M
SE 8-106-15-W5M	NW 2-106-15-W5M

CARRIED

7. c) Bylaw 595/06 Being a Land Use Bylaw Amendment to Rezone Plan 882-1687, Block 8, Lot 8 from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2" (Zama).

Reeve Neufeld called the public hearing for Bylaw 595/06 to order at 10:47 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 595/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on August 9, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 595/06. Planning Supervisor Schmidt answered that no submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 595/06. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 595/06 at 10:50 a.m.

MOTION 06-597

MOVED by Councillor Newman

That second reading be given to Bylaw 595/06 being a Land Use Bylaw Amendment to rezone Plan 882-1687, Block 8, Lot 8 (982 Beach Road) in Zama, from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

CARRIED

MOTION 06-598

MOVED by Councillor Wardley

That third reading be given to Bylaw 595/06 being a Land Use Bylaw Amendment to rezone Plan 882-1687, Block 8, Lot 8 (982 Beach Road) in Zama, from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

CARRIED

MOTION 06-599

MOVED by Councillor Wardley

That Development Permit 263-DP-06 be approved with the following conditions:

1. Minimum building setbacks: 9.1 meters (30 feet) front yard; 8.84 meters (29 feet) rear yard; 4.57 meters (15 feet) side yard, except where a side yard is on a corner than the minimum setback is 9.1 meters (30 feet).
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet"*.
3. Sufficient lighting to light up the parking area and liquor store entrance.
4. The Municipality has assigned the following address to the noted property (**982 Beach Road**). You are required to display the address (**982**) to be clearly legible from the street **facing Beach Road** and be on a contrasting background. The minimum size of the characters shall be four inches in height.

CARRIED

Reeve Neufeld called for a recess at 10:55 a.m.

Reeve Neufeld reconvened the meeting at 11:09 a.m.

**COUNCIL COMMITTEE/
CAO AND DIRECTORS
REPORTS:**

8. a) Council Committee Reports

Councillor Driedger reported on the Mackenzie Economic Development Corporation, Alzheimer's Building Committee, Mackenzie Housing Management Board, and the Mackenzie Library Board meetings.

Councillor Neudorf had nothing to report.

Councillor Wardley reported on the Zama Recreation Board Annual General meeting to be held on September 22, Mackenzie Library Board meeting, Beach Road in Zama, and the water/sewer on Tower Road.

Councillor Watson reported on the Finance Committee meeting.

Councillor Thompson had nothing to report.

Councillor Newman had nothing to report.

Councillor Braun reported on the Finance Committee, and Municipal Planning Commission meetings.

Reeve Neufeld reported on the Finance Committee meeting and meetings with Alberta Infrastructure & Transportation.

MOTION 06-600

MOVED by Councillor Wardley

That the Council Committee verbal reports be accepted as information.

CARRIED

8. b) CAO and Directors Report

MOTION 06-601

MOVED by Councillor Newman

That the Director of Corporate Services report be accepted for information

CARRIED

MOTION 06-602

MOVED by Councillor Thompson

That the Planning Supervisor's report be accepted for information.

CARRIED

MOTION 06-603

MOVED by Councillor Wardley

That the road complaint on SE-5-110-18-W5M be referred to the Operations Committee for review.

CARRIED

MOTION 06-604

MOVED by Councillor Neudorf

That the complaint regarding dust control on SW-4-106-15-W5M be referred to the Operations Committee for review.

CARRIED

MOTION 06-605

MOVED by Councillor Newman

That the Utilities and Acting Roads Supervisor report be accepted for information.

CARRIED

MOTION 06-606

MOVED by Councillor Wardley

That the Director of Emergency and Enforcement Services report be accepted for information.

CARRIED

Reeve Neufeld called for a recess at 11:57 a.m.
Reeve Neufeld reconvened the meeting at 12:30 p.m.

IN CAMERA SESSION:

12. a) In-Camera Session

MOTION 06-607

MOVED by Councillor Newman

That consideration be given to move in Camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 12:31 p.m.

12. a) Inter-municipal Funding Negotiations

- 12. b) Tompkins Crossing
- 12. c) Personnel
- 12. d) Consultants
- 12. e) Fort Vermilion RCMP Building
- 12. f) Audit Services
- 12. g) Fort Vermilion Airport – Lease with Nor-Alta Aviation Leasing Inc.

CARRIED

MOTION 06-608

MOVED by Councillor Newman

That Council move out of camera at 2:07 p.m.

CARRIED

MOTION 06-609

MOVED by Councillor Wardley

That a Special Council meeting be scheduled for September 27, 2006 at 2:00 p.m.

CARRIED

12. e) Fort Vermilion RCMP Building

MOTION 06-610

MOVED by Councillor Neudorf

That the documentation regarding the RCMP building in Fort Vermilion be received as information.

CARRIED

12. f) Audit Services

MOTION 06-611

MOVED by Councillor Newman

That administration solicit proposals for the provision of audit services for a three-year period and bring a recommendation to Council for approval.

CARRIED

MOTION 06-612

12. g) Fort Vermilion Airport – Lease with Nor-Alta Aviation Leasing Inc.

MOVED by Councillor Braun

That the Municipality enters into an interim leasing agreement for the Fort Vermilion Airport with Nor-Alta Leasing Inc. effective immediately until December 31, 2006.

CARRIED

Councillor Newman left the meeting at 2:10 p.m.

8. b) CAO and Directors Report Continued

MOTION 06-613

MOVED by Councillor Braun

That the MD reallocates their portion of funds for the Assumption Hill project to other projects within the MD and bring a recommendation back to Council.

CARRIED

MOTION 06-614

MOVED by Councillor Watson

That administration proceeds with the preliminary proposal from ISL Engineering regarding mapping and Geographical Information Systems (GIS).

CARRIED

MOTION 06-615

MOVED by Councillor Wardley

That Council attend the Town of High Level official opening on Friday, September 15, 2006.

CARRIED

MOTION 06-616

MOVED by Councillor Wardley

That Councillor Watson be appointed to the High Level Airport Advisory Committee.

CARRIED

MOTION 06-617

MOVED by Councillor Neudorf

That the CAO report be accepted for information.

CARRIED

Reeve Neufeld called for a recess at 2:46 p.m.
Reeve Neufeld reconvened the meeting at 3:04 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT:**

**9. a) Bylaw 596/06 Road Closure
North Boundary of NW 10-104-17-W5M**

MOTION 06-618

MOVED by Councillor Neudorf

That first reading be given to Bylaw 596/06 being a road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

CARRIED

**9. b) Bylaw 598/06 Local Improvement for Curb, Gutter,
and Sidewalk in Plan 052-3802 in La Crete
Bylaw 599/06 Debenture Bylaw to Finance Curb,
Gutter, and Sidewalk in Plan 052-3802 in La Crete**

MOTION 06-619

MOVED by Councillor Driedger

That first reading be given to Bylaw 598/06 being a local improvement bylaw for the construction of curb, gutter, and sidewalk in Plan 052-3802 in La Crete.

CARRIED

MOTION 06-620

MOVED by Councillor Braun

That first reading be given to Bylaw 599/06 being a debenture bylaw for the construction of curb, gutter, and sidewalk in Plan 052-3802 in La Crete.

CARRIED

9. c) Bylaw 590/06 Noise Abatement Bylaw

MOTION 06-621

MOVED by Councillor Neudorf

That third reading be given to Bylaw 590/06, being the Noise Abatement Bylaw as amended.

CARRIED

9. d) Bylaw 594/06 Off-Highway Vehicles Bylaw

MOTION 06-622

MOVED by Councillor Wardley

That third reading be given to Bylaw 594/06, being the Off-Highway Vehicles Bylaw as amended.

CARRIED

9. e) Bylaw 606/06 Being a Land Use Bylaw Amendment to Rezone NE 32-110-19-W5M (Plan 902-1576, Lot 1) from Rural Country Residential district 2 "RC2" to Agricultural District 1 "A1" (High Level Rural)

MOTION 06-623

Requires unanimous

MOVED by Councillor Neudorf

That first reading be given to Bylaw 606/06 being a Land Use Bylaw Amendment to rezone NE 32-110-19-W5M (Plan 902-1576, Lot 1) from Rural Country Residential District 2 "RC2" to Agricultural District 1 "A1" (High Level Rural).

CARRIED

OPERATIONAL SERVICES:

10. a) Annual Road Tour

MOTION 06-624

MOVED by Councillor Wardley

That the annual road tour be scheduled for October 2 & 3 and November 9, 2006 in Zama in conjunction with the Council meeting.

CARRIED

10. b) Highway 697 – Highway 88 Connector Road Intersection

MOTION 06-625

MOVED by Councillor Neudorf

That the proposed eastbound exit ramp and modifications to the existing Highway 697 – Highway 88 connector road intersection be received for information.

CARRIED

10. c) 44th Avenue – Fort Vermilion

Discussion item.

10. d) Wadlin Lake

MOTION 06-626

MOVED by Councillor Braun

That administration review the option of extending the opening and closing dates of camping facilities prior to the 2007 season.

CARRIED

**CORPORATE
SERVICES:**

11. a) Airport Traffic Recording System

MOTION 06-627

MOVED by Councillor Driedger

That administration includes the Airport Traffic Recording System purchase in the 2007 Capital Budget.

CARRIED

11. b) FIN002 Accounts Receivable Collections

MOTION 06-628

MOVED by Councillor Wardley

That FIN002 Accounts Receivable Collection policy be amended by adding the following:

- 2. d) When an amount outstanding in questions is receivable from an individual that is a property owner within the Municipality, the amounts outstanding may be charged against the land, as taxes due, as per MGA.
- e) Recommended monthly transfers to taxes or collections be brought forward for review and approval by the Finance Committee;

and, by removing section 3.

CARRIED

11. c) FIN013 Community Organization Funding

MOTION 06-629

MOVED by Councillor Driedger

That FIN013 Community Organization Funding policy be amended to include October 15 as the grant application deadline.

CARRIED

Reeve Neufeld called for a recess at 4:30 p.m.
 Reeve Neufeld reconvened the meeting at 4:44 p.m.

11. d) 2007 Budget Guidelines

MOTION 06-630

MOVED by Councillor Wardley

That administration be directed to draft the 2007 budget with the following directions:

Departments	Revenues	Expenditures	Net	As % of total	Targets recommended
Council	\$0	\$428,570	-\$428,570	2%	Evidence based increases allowed
Administration Revenue sharing with other governments	\$405,178	\$2,171,184	-\$1,766,006	9%	Evidence based increases allowed
Fire department	\$85,000	\$1,039,374	-\$954,374	5%	As per agreements Evidence based increases allowed; reduction to overall spending
Ambulance	\$703,856	\$1,991,115	-\$1,287,259	7%	Review of services and costs attached Evidence based increases allowed; reduction to overall spending
Enforcement services	\$162,500	\$573,380	-\$410,880	2%	Review of services and increase in overall for rural roads
Transportation, airport, parks & playgrounds	\$570,916	\$9,888,702	-\$9,317,786	49%	Evidence based increases allowed
Utilities	\$1,673,833	\$2,722,747	-\$1,048,914	6%	Evidence based increases allowed
FCSS, recreations, tourism, library	\$218,240	\$1,444,849	-\$1,226,609	7%	Evidence based increases allowed
Planning, development, subdivision	\$393,100	\$808,697	-\$415,597	2%	Evidence based increases allowed
Agriculture and veterinary services	\$71,000	\$1,035,540	-\$964,540	5%	Review of services and increase in overall
	\$4,283,623	\$23,124,158	\$18,840,535	100%	

CARRIED

11. e) Budget Meeting Dates

MOTION 06-631

MOVED by Councillor Driedger

That the following dates be approved as Special Council Meeting dates to review and discuss the 2007 budget:

1. November 2, 2006 at 10:00 a.m. in Fort Vermilion
2. November 23, 2006 at 10:00 a.m. in Fort Vermilion
3. November 30, 2006 at 10:00 a.m. in Fort Vermilion
4. December 1, 2006 at 10:00 a.m. in Fort Vermilion

CARRIED

11. f) Capital Projects 2006 Progress Report and Year to-Date Income Statement

MOTION 06-632

MOVED by Councillor Thompson

That the capital project progress report and the year-to-date operating income statement be received for information.

CARRIED

11. g) Oil Sands Consultations

MOTION 06-633

MOVED by Councillor Watson

That Council attend at least one open information meeting regarding oil sands development in Alberta.

CARRIED

11. h) The Northwest Corridor Development Corporation Conference and Annual General Meeting

MOTION 06-634

MOVED by Councillor Neudorf

That Council and the Chief Administrative Officer attend The Northwest Corridor Development Corporation Conference and Annual General Meeting to be held October 11 – 13, 2006 in Terrace, B.C.

CARRIED

**11. i) Regional Community Airports Coalition of Canada
Annual General Meeting and National Conference
Maintenance Seminar**

MOTION 06-635

MOVED by Councillor Driedger

That Council and/or one member from administration attend the Regional Community Airports Coalition of Canada Annual General Meeting and National Conference Maintenance Seminar to be held October 16 – 18, 2006 in Fort McMurray, Alberta.

CARRIED

11. j) Field Requisition Form

MOTION 06-636

MOVED by Councillor Wardley

That the proposed Field Requisition form be used within the Municipal District of Mackenzie.

CARRIED

11. k) MD Annual Christmas Social

MOTION 06-637

MOVED by Councillor Thompson

That administration proceed with the MD Annual Christmas Social on December 16, 2006 as presented.

CARRIED

11. l) Information/ Correspondence

MOTION 06-638

Requires Unanimous

MOVED by Councillor Neudorf

That administration proceed with the purchase of a vehicle lift and special tools, testing, and diagnostic equipment for the La Crete Public Works Shop upgrade from the General Capital Reserve.

DEFEATED

MOTION 06-639

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

NEXT MEETING DATE: 13. a) Next Meeting Date

Regular Council Meeting
Wednesday, September 27, 2006
6:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 14. a) Adjournment

MOTION 06-640 MOVED by Councillor Braun

That the Regular Council Meeting be adjourned at 6:12 p.m.

CARRIED

These minutes were approved on Wednesday, September 27, 2006.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant